

## About This Form

Thank you for your interest in seeking enrolment into Australian City International College. This application for enrolment form must be completed in English. If you require any assistance in completing this form, please contact us by phone or email.

You can send this form to us by post or email. Please provide a copy of your passport, your visa (if relevant), your High School Certificate, proof of English language proficiency as specified in the entry requirements and any other requested documents referred to in the course brochure.

Please (✓) relevant boxes where required Please complete the form in

### 1. Course You Wish To Enrol In

Course 1

Course 2

Course 3

Requested Start Date: ...../..... (MM/YYYY)

**\*Please refer to the page 5 for location and fees details.**

### 2. Student Details

\*Given Name:

Surname:

Title:

Date of Birth:

Gender:

Marital Status:

Phone:

Email Address:

**\*Complete Section 3 if ticked "married", if ticked "not married" continue to Section 4**

### 3. Spouse Details

Family Name:

Given Name:

Date of Birth:

### 4. Residential Details

Street address:

Suburb/ Town/City:

State:

Postal Code:

Country:

### 5. Postal Address

*Tick if same as residential*

Street Address:

Suburb/Town/City:

State/Province:

Postal Code:

Country:

### 6. Next of KIN/Emergency

Family Name:

Given Name:

Contact Phone No:

Email:

Relationship to the applicant:



## 7. Schooling

1. Have you successfully completed any of the following qualifications in the following column?

Yes      No

2. Please tick as applicable

Year 11 or Equivalent Year 12 or Equivalent

Certificate III

Certificate IV

Diploma

Advanced Diploma

Bachelor's degree of Higher

**\*Please attach the evidence and email it to [admissions@aciccollege.edu.au](mailto:admissions@aciccollege.edu.au)**

## 8. English Language Proficiency

Have you taken a recognised English language test such as IELTS/TOEFL/PTE or any other acceptable form of English test?      Yes      No

IELTS    Score:

TOEFL    Score:

PTE Score:

Other Form of Test acceptable to the institution

Provide details

## 9. Employment

Of the following categories, which BEST describes your current employment status?

(Tick ONE box only)

Full-time employee

Part-time employee

Self-employed - not employing others

Self-employed - employing others

Employed - unpaid worker in a family business

Unemployed - seeking full-time work

Unemployed - seeking part-time work

Not employed - not seeking employment

*For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).*

## 10. Disability Information

Do you consider yourself to have a disability, impairment or a long-term health condition?

Yes      No

If **yes**, please indicate the areas of disability, impairment or long-term health condition:

Hearing/Deaf

Physical

Intellectual

Mental Illness

Vision

Medical

Condition

Learning

Other

Please provide details if ticked any of above:

## 11. Reason for Study

To get a job

To start my own business

To try a different career

It was a requirement of my job

To get into another course of study

To develop my skills and knowledge

To develop my existing business

I wanted extra skills for my job

To get a better job or promotion

Other:



### 12. Overseas Student Health Cover

Would you like ACI College to organise your OSHC?

YES NO

**Would you like ACI College to organise your OSHC for your family as well.**

Yes No

**Provide the details of Members who you want to include in your cover as below**

Single Couple Family

#### Person 1

**First Name:**

**Given Name:**

**Date of Birth:**

#### Person 2

**First Name:**

**Given Name:**

**Date of Birth:**

### 13. Accommodation and Airport Pickup

**Please tick if you want ACI College to organise following for you**

**Airport pickup** (\$100 Airport Pick up Fees)

**Accommodation placement** (\$250.00 One off fee payable to ACI College)

Shared Rental Homestay Other:

Budget per week:

Number of weeks wanted:

### 14. Agent Information Section

Has an Agent or Representative of ACI College assisted with this application? Yes No

If Yes Specify:

Agent Name /Company

Contact Name:

Contact Address:

Contact Number:

Agent Shield **if Applicable**

### 15. Privacy Notice

- Populating authenticated VET transcripts;
- Facilitating statistics and research relating to education, including surveys and data linkage;
- Pre-populating **Australian City International College** student enrolment forms;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988*, the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

### 16. Tuition Fees

Tuition Fees DO NOT cover enrolment fees, material fees i.e. student workbooks, accommodation, living expenses, uniforms, stationery and equipment. Details are included in the Course Information Brochure. Note that you may, should you wish, pay more than 50% of your tuition fees before you start your course, however this is not a requirement. Please indicate your preferred payment terms below:

I am satisfied with the payment terms as a specified in the program course information Sheet.

I would like to pay more than 50% of my tuition fees upfront

For more information on the breakdown of fees, please see the relevant courses Course Information Brochure.



### 17. Course Credit (CT) and Recognition of Prior Learning (RPL)

Please complete this section if you believe you are eligible to apply for Recognition of Prior (RPL) or for credit transfer.

*Please note, applying for this will impact your course duration so bear in mind that if this is approved then your course duration will be less than the time outlined on the course brochure. Depending on the amount that your course is reduced your fees may also be reduced.*

I want to apply for a credit transfer for the following unit/s:

I want to apply for RPL for the following unit/s

If applying for a credit transfer, please attach a certified copy of the Statement of Attainment or Record of Results and Qualification for each unit.

### 18. Overseas Student Health Cover

All international students are required to pay overseas Student Health Cover (OHSC). It is the student's responsibility to check the conditions of this health cover. Please inform us now by ticking on the appropriate box on page 3 of this form if you wish for us to arrange OSHC for you.

### 19. Payment

All fees are payable in Australian Dollars only. Payments can be made by bank deposit, bank cheque or internet transfer.

### 20. Consent for use of Photograph

I understand that during my studies at Australian City International College I can be photographed (still or video) at any time at the college or outside the college (during extracurricular activities/ excursions/graduations etc.) I agree to have my photographs used by Australian City International College for any promotional materials. I understand that I can withdraw my consent at any time in writing.

### 21. Unique Student Identifier (USI)

Can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVET.

If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi/> on computer or mobile device.

Enter your Unique Student Identifier (USI) here:

### 22. Student Declaration

I declare that the information provided is true and correct.	
I agree to the collection, use and disclosure of my personal information as per the Privacy Notice.	
Name of applicant	
Signature	
Date	

### 23. Office Use Only

#### ACI College MARKETING AND ADMISSIONS OFFICER DECLARATION

*I have conducted an interview with the Student detailed in this Enrolment Form and have implemented Point 3.0 of ACI College's Student entry requirements, selection and orientation policy in full*

**Name:**

**Signature:**

**Date:**

### 24. Document Checklist

Colour Scanned Passport Or Certified Copy Of Passport

Evidence of English Language Proficiency (IELTS, TOEFL, PTE, Cambridge English, OET, Study in English or Equivalent) if English is not your first language.

Academic Certificates and Transcripts

Completed and Signed Application Form

\*Student are advised that ACI College will not process the Student's application until the accurate information and proper documentation is not received.

### 25. Application Submission

**Postal Address:**

**Admission Department, Level 2, 17 Macquarie Street, Parramatta, NSW 2150, Australia.**

Email: [admissions@acicollege.edu.au](mailto:admissions@acicollege.edu.au)



# Offshore shore Tuition Fee list

Applicable for enrolment in 2022

CRICOS Course Code	Course Name	Location	Total Terms	Tuition Fees	Material Fees
<b>Business Course</b>					
<b>5105124D</b>	BSB30220 Certificate III in Entrepreneurship and New Business	Darwin, Parramatta	3 Terms	9,000	300
<b>105296F</b>	BSB40320 Certificate IV in Entrepreneurship and New Business	Darwin, Parramatta	3 Terms	9,000	300
<b>104648F</b>	BSB40120 Certificate IV in Business	Parramatta	4 Terms	10,000	250
<b>104649E</b>	BSB50120 Diploma of Business	Parramatta	4 Terms	10,000	250
<b>104020J</b>	BSB40520 Certificate IV in Leadership and Management	Parramatta	4 Terms	10,000	250
<b>104428G</b>	BSB50420 Diploma of Leadership and Management	Parramatta	4 Terms	10,000	250
<b>105125C</b>	BSB60420 Advanced Diploma of Leadership and Management	Parramatta	6 Terms	16,200	400
<b>Child Care Package Course</b>					
<b>107093A</b>	CHC30121 Certificate III in Early Childhood Education and Care	Darwin, Parramatta	4 Terms	10,000	1000
<b>108105E</b>	CHC50121 Diploma of Early Childhood Education and Care	Darwin, Parramatta	4 Terms	12,000	1000
<b>Community Services</b>					
<b>103540D</b>	CHC52015 Diploma of Community Services	Darwin, Parramatta	8 Terms	22,500	600
<b>Health Related Courses</b>					
<b>105126B</b>	CHC33015 Certificate III in Individual Support	Darwin, Parramatta	4 Terms	13,000	1000
<b>103539H</b>	CHC43015 Certificate IV in Ageing Support	Darwin, Parramatta	4 Terms	13,000 <small>Actual fees: 22,500</small>	600
<b>105127A</b>	CHC43115 Certificate IV in Disability	Darwin, Parramatta	4 Terms	14,000	1000
<b>105128M</b>	CHC53315 Diploma of Mental Health	Darwin, Parramatta	8 Terms	28,000	1500
<b>Disability and Mental health Package</b>					
<b>105127A</b>	CHC43115 Certificate IV in Disability	Darwin, Parramatta	4 Terms	14,000	1000
<b>105128M</b>	CHC53315 Diploma of Mental Health	Darwin, Parramatta	7 Terms	24,500	1500

**\$ 250 Enrolment Fee is applicable for all applicants**

#### Disclaimers

- 1 Term is 3 Months Duration
- Material fee covers the cost of materials and other incidentals. This fee will vary according to the course being undertaken.
- All above fees are in Australian dollar Australian City International College reserves right to change tuition/material fee without any notice

**Australian City International College RTO ID: 91779 CRICOS Code: 03888H**  
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 Darwin Campus: 43 Cavenagh Center, Northern Territory, Darwin, NT, 0800